

## **BROUGHTON PARISH COUNCIL.**

**Chairman:** Cllr P.A. Scouse.

**Parish Clerk:** Alison McDaid.

**Email:** [clerk@broughtonparishcouncil.gov.uk](mailto:clerk@broughtonparishcouncil.gov.uk)

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### **Minutes of the Broughton Parish Council Annual Meeting held at Broughton Chapel Room, 7pm, Thursday 18<sup>th</sup> December 2025**

#### **Councillors Present:**

Cllr P. Scouse (Chair)

Cllr R. Shrive

Cllr. H. Bull

Cllr M. Rose

Cllr B. Davies

Cllr A. Tempest

#### **Ward Councillors present:**

Cllr Brian Benneyworth – annual leave

#### **140/25. Apologies.**

Cllr M. Gray – work commitments

Cllr C. Taylor - personal

#### **141/25. Declarations of Interest.**

No declarations were declared

#### **142/25. Minutes to be resolved.**

Draft minutes of the Parish Council meetings held on 20<sup>th</sup> November 2025 were circulated.

The minutes were approved by members and were authorised for signature by the chair.

**RESOLVED.**

BPC - Broughton Parish Council.

NNC - North Northamptonshire Council.

NCALC - Northamptonshire County Association of Local Councils

#### **143/25. Public right to speak.**

None were present

#### **144/25. Reports from NNC ward councillors**

None were present

#### **145/25. Report from clerk & correspondence**

##### **Clerk Report**

**128/25 – 28 Wellingborough Road – Clerk to ask ward councillor to chase Enforcement and Highways.**

**133/25** – Cllr Scouse confirmed she is holding 2 back plates but will need to purchase brackets. Stocksigns have a smiley face vehicle activated sign, estimated cost £2500.00

NNC have received Active Travel England funding to provide cycle parking. Therefore, as part of this consultation there will also be the opportunity for respondents to identify locations where they would wish to see cycle parking provided. **Action: Clerk to write to NNC asking why their cycle paths are never maintained and point out that residents have been clearing the cycle path along the A43.**

A resident emailed the clerk as she is still waiting for a response from the ward councillor and NNC enforcement regarding the erection of the fence at 58 Glebe Avenue. The clerk has responded and sent NNC enforcement another email chasing.

Cllr Scouse reported 10 highway faults along Kettering Road.

FixMyStreet ref: 8491757. – Pot hole adjacent to previously repaired area. Kettering Road - Investigating

FixMyStreet ref: 8491817. Adjacent to previously repaired area joints.admires.raking - Investigating

FixMyStreet ref: 8491840. Adjacent to previously repaired area dairies.attitudes.motored - Investigating

FixMyStreet ref: 8491830. Adjacent to previously repaired area tent.broached.pausing - Investigating

FixMyStreet ref: 8491793. Adjacent to previously repaired area. Printout.dizzy.impaled - Investigating

FixMyStreet ref: 8491863. Various potholes in area surrounding previously repaired areas shampoos.journals.spice - Investigating

FixMyStreet ref: 8491883. Centre line of carriageway breaking up crush.mirroring.quits - Investigating

FixMyStreet ref: 8491921. Pot hole, carriageway breaking up apricot.revives.recapture - Investigating

FixMyStreet ref: 8491900. Carriageway breaking up alien.degrading.pacemaker - Investigating

FixMyStreet ref: 8491947. Adjacent to previously repaired area immune.reconnect.directs - Investigating

Cllr Bull reported 3 cases of fly-tipping around the village. Each case was dealt with swiftly by NNC

### **December correspondence**

- Local Transport Grant: Opportunity for NNC councillors and for town/parish councillors to propose transport schemes
- Local Link newsletter - From Cllr Martin Griffiths, Leader of the Council
- Police, Fire and Crime Commissioner Newsletter - December 2025
- Invitation to Engage in Developing the Community Safety Plan 2025 – 2029. 8<sup>th</sup> Jan 2pm and 20<sup>th</sup> Jan 11am (Cllr Bull attending)
- NNC Transport Planning consultation-

### **146/25. Budget and Precept decision**

It was **Resolved** to set the Precept at £18k for 2026-27. The tax base for Broughton will be 841, a slight increase from last year which will mean a Band D resident will pay £21.40 per year towards the Parish Council.

Budget & Precept 26-27

<b>PAYMENTS</b>	<b>Agreed Precept 2026/27</b>	<b>Agreed Budget 2026-27</b>	<b>Total</b>	<b>Category totals</b>
Pocket Park maintenance - Commons Act 1899, ss 4 & 5	£1,400.00		£1,400.00	
Playground		£3,536.00	£3,536.00	
Bus shelter - Local Government (Miscellaneous) Act 1953 s.4		£65.00	£65.00	
Winter lights project		£5,000.00	£5,000.00	
Enhancement funds incl LG and Rating Act 1997, s26	£4,000.00	£17,516.00	£21,516.00	
Garden Memorial		£525.68	£525.68	
New projects (Village Map)		£1,000.00	£1,000.00	£33,042.68
Room Hire	£240.00		£240.00	
Post	£0.00		£0.00	
Stationery	£50.00		£50.00	
Sundries		£25.00	£25.00	
Telephone	£78.00	£12.00	£90.00	
Website hosting	£160.00		£160.00	
Email domains	£252.00		£252.00	
Internal audit fee		£300.00	£300.00	
Printing (newsletter s142 LGA 72)		£200.00	£200.00	
Insurance	£1,000.00		£1,000.00	
NACRE Sub	£36.00		£36.00	
SLCC	£130.00	£50.00	£180.00	
CPRE Subscription	£36.00		£36.00	
Office 365	£100.00		£100.00	
ICO Registration	£68.00	£7.00	£75.00	£2,744.00
Salary & Income Tax	£8,000.00	£792.60	£8,792.60	
Utilities		£168.00	£168.00	
Travel Expenses	£150.00	£20.00	£170.00	£9,130.60
CILCA/ Arnold Baker/ NCALC/SLCC	£2,000.00		£2,000.00	
Training - LGA 1972. s175.		£745.60	£745.60	£2,745.60
Chairmans allowance (earmarked )	£50.00	£190.00	£240.00	
Elections		£3,000.00	£3,000.00	
Warm Room s2 LGA 2000	£250.00		£250.00	£3,490.00
	£18,000.00	£33,152.88	£51,152.88	
	£18,000.00	Precept		

**147/25. Urban Highways Grass cutting**

The clerk went out to tender for 3 cuts to Countrywide Grounds Service, Ground Maintenance Services and E M Pell & Partners who were the only ones to reply and quoted for 3 cuts per year £5606.88 plus VAT

Since NNC wrote to BPC informing they are reducing Broughton's grass cutting from 6 cuts to 3 cuts per year and offering a S136 LGA 1972 grant of only £1130.78, it was **Resolved** that the clerk will write back, refuse the grant and ask NNC to provide the 3 cuts per year. This will be a one year decision only and BPC will reserve the right to make decisions on a yearly basis in the future.

#### 148/25. Report from external meetings

Cllr Bull attended the launch of The Big50vision held in October. She voiced her concerns that there has obviously been work going on behind the scenes prior to the launch which have included a level of work with the main towns in Northamptonshire. NCALC are on this board and talk of a secondary committee layer will be created for parishes to feed into. The concern is how this secondary committee will be constructed and operate as NCALC is a subscription service of which BPC is not a member and BPC does not want to be excluded from the conversation. **Action: Clerk to write a letter of frustration to the board and also write to NNC Rural Forum as they have still not published the minutes from the meeting in March.**

#### 149/25. Police & Community matters within village

There was a Knife Amnesty in Broughton on Tue 18 Nov between 15:00 - 16:00 and the Beat Bus was at The Red Lion on 14<sup>th</sup> December. Cllr Shrive attended and reported back that they were giving away a lot of security prevention measures for residents but sadly the surgery was not very well attended.

Northamptonshire Police, Fire and Crime Commissioner Consultation

Have your say on police and fire funding Northamptonshire Police, Fire and Crime Commissioner Danielle Stone is asking residents for their views on the council tax precept – the part of your bill that helps fund local policing and fire services. These services rely on a mix of government grants and the precept, which makes up around 18% of a council tax bill. For 2026/27, proposals suggest an increase of:

- £14 a year for policing.
- £5 a year for fire (for a Band D property).

The Commissioner says these changes are needed to balance budgets and invest in vital services.

[The Northamptonshire Police, Fire and Crime Commissioner Public Consultation: Precept and Public Confidence Survey 2026/2027](#) is open until midday on Monday 5 January 2026.

PCSO Adam Goodes updated the clerk as he had visited the school and moved on a few parents for bad parking. He also had a lovely visit to the nursery kids in Broughton regarding what police do and gave them a little tour of the van.

Unfortunately with the night's drawing in, he has not been able to conduct any speed checks recently but will be looking at their shifts pattern to try and find a better time. **Action: Clerk to email boss to say what a good work he is doing**

Cllr Shrive accepted Northamptonshire OPFCC offer of the “**Crime Prevention in a Box**” scheme which is an initiative designed to strengthen local engagement and promote consistent crime prevention messaging at the village level.

This resource has been developed to assist Parish Liaison Representatives in building stronger, more effective relationships with their communities. It provides standardised crime prevention materials and practical information on community safety to encourage proactive security habits.

There was another incident of ASB/Noise pollution reported EHO reference: ENV774921086 outside Morrisons which took place in the late night hours which are legally defined as 11pm -7am under the noise Act 1996. Cllr Benneyworth wrote to the resident as he is particularly concerned that they have not had a response from the Environmental Health Department yet so will forward onto his colleague, Cllr Kirk Harrison for comment and follow up. BPC feels it now has enough evidence and will now look into requesting a formal revoke of the licence. **Action: Put on agenda next month**

#### 150/25. – Village Map project – report from working group

The Ivy from the High Street wall has now been removed.

Cllr Rose suggestions for buildings to be included on the village map as the ones in bold are over 100 years old:

**Parsons Spinney**

**St Andrews Church**

**The Gables**

**The Bakehouse**

**The Red Lion**

**The Three Tunns**

**The Old School in Cransley Hill**

**The Blacksmiths**

**The Buccleuch**

**The Yeoman House**

**The Chapel**

**The Sun**

Village hall

Rectory Farm. \*needs to be confirmed

Possibly the original post office

The Coop

Manor farm

The map should be positioned centrally from where the map will be placed as this will tie into the original village layout which was a circle including Church Street, Gate Lane and the High Street

As discussed last month 132/25, the website was discussed again and Cllr Davies suggested if the students could be tasked with finding out how easy our current website is to navigate and how much traffic we are generating. **Action: Clerk to get access for Cllr Davies to the website.**

#### 151/25. – Traffic calming – Works update

Ashleigh Fluegel (Community Liaison Officer for Highways) confirmed the costings for the upcoming priority change works:

- Highways Works: £25,516.33
- Balfour Beatty Works (Jan 2026): £3,472.50
- Total Project Expenditure: £28,988.87

From the original S106 allocation of £83,851.00, a remaining balance of £54,862.13 has been identified.

Matthew Barratt presented a preliminary drawing for a proposed "pinch point" on Kettering Road. Initial estimates place the cost of this project at approximately £71,000.

It was noted that if BPC chooses to proceed with this scheme, they would be required to fund the shortfall (approx. £16,138), as the estimated cost exceeds the remaining S106 balance.

The deadline for utilising the S106 funds is May 2026. As the funding board meets only every two months, the Council must submit a formal proposal immediately to ensure the remaining budget is secured before the expiration date.

It was **Resolved** that BPC will make a contribution so these works can take place but cannot commit to the full asking price. Cllr Scouse has been in correspondence with Cllr Chris McGiffen, to explain the timescale that has ensued with this project and the remaining funds of S106 plus a contribution from BPC would still leave a shortfall of around £4k to achieve the above. His response was positive and he will speak with officers

Cllr Rose has started collecting data from the SID in Northampton Road to compare speed levels before and after the traffic calming works. He presented his findings so far which does show a reduction in speed going out of the village and will present a full report when the data for incoming traffic to the village is available.

The vehicle Activated Sign on Kettering Road is due to be replaced in February so there is an opportunity to place the new sign further up the road subject to confirmation of a suitable power source and consultation with nearby residents.

#### **152/25. – Pytchley Crossroads**

There has been a significant rise in accidents on the Pytchley Crossroads recently, mainly in the evening and morning. Three of these accidents required the Air Ambulance to be in attendance.

**Action: Clerk to ask Pytchley and Orlingborough parishes if they have any data available to see how many drivers are coming from their villages.**

**Contact Simon Mills from the Road Safety Team and ask for new data to be collected at the crossroads.**

**Write to Highways highlighting the recent accidents and use Cotterstock junction in Oundle Way as an example of another blackspot where works were carried out successfully reducing accidents**

#### **153/25. – Pocket park works**

The Empowerment Fund awarded last May for 1062.94, needs to be spent within 1 year of receipt. Two contractors were asked to quote to raise the rear path on the right side of the pond using compacted layers of rocks, aggregate and soil to keep the area natural while keeping future maintenance to a minimum.

It was **Resolved** to ask Castletree to carry out the works at a cost of £3480.00 plus VAT.

The weeds have built up again in the pond and Cllr Rose offered to carry out these works in due course.

#### **154/25. Development control / Planning Report.**

**NB:** The Email address for the planning department has now changed to [planning@northnorthants.gov.uk](mailto:planning@northnorthants.gov.uk)

#### **Planning applications**

No applications have been received

#### **Planning Decisions**

25/01577/TCA  
7 Church Street, NN14 1LU  
T1 Rowan – fell. T2 Cheery – coppice to knuckles  
**Decided – No objection**

25/01277/3QCOU  
LOCATION: Hockley Lodge Farm, NN14 1NT  
PROPOSAL: Change of use and associated operational development of three agricultural buildings from an agricultural use to three residential houses  
**Prior approval required and not granted**  
**Decided - Refused**

25/00766/HFUL  
LOCATION: 16 Carter Avenue, NN14 1LZ  
PROPOSAL: Replace conservatory and outbuilding with two storey side and rear extensions.  
**In progress**

NK/2025/0075  
LOCATION: Rathmine Lodge, 42 High Street  
PROPOSAL: Full. Conversion of existing house into 3 no. dwellings with associated parking  
**Decided – Approved with conditions**

NK/2025/0047  
LOCATION: 37 Church Street  
PROPOSAL: Notification of Works to Trees in Conservation Areas: T1-T6 Sycamore - re-pollard to previous points; T7 Holly - crown reduction by approximately 3m  
Target decision date: 13/03/2025  
**In progress**

Re-notification of amended plans - NK/2025/0218  
LOCATION: 12 Northampton Road, Broughton  
PROPOSAL: Full planning permission: 3 no. detached dwellings with shared vehicular access and associated works.  
**Approved but with pre commencement conditions.**  
**NB: The clerk has emailed the planning department to ask if a written response was received within 10 days of the notice being issued in October as there is nothing on the web-site to confirm whether that was complied with.**

**155/25. Finance Report - to note expenditure for December**

**December 2025 statements**

Nationwide 125-day saver - £17,817.63  
Nationwide 35-day saver - £5,194.28  
Community – £22,366.05

Credits to Nationwide 125 day-saver account – find out 3.5% Dec 2025

Interest		
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Credits to Nationwide 35 day-saver account – 2.6% Dec 2025.

Interest		
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Credits to Community account

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Payments issued from Community account.

Payee	Method	Amount
Salary - mth 10	Bank transfer	£447.35
HMRC income tax	Bank transfer	£111.60
A McDaid home working £12.00 Travel 27 miles @ 45p per mile £12.15	Bank transfer	£24.15
Stately Powder Coating Ltd	Bank transfer	£294.00
Broughton Baptist Room Hire (November)	Bank transfer	£30.00
EE Ltd	Direct Debit	£6.88
Hugo Fox	Direct Debit	£11.99
Hugo Fox	Direct Debit	£20.99
Duncan Murrays	Visa	£22.78

Cllr Scouse to authorise payments this month.

**156/25. Items for consideration at next meeting**

Winter light project – report from working group and clerk

**156/25. Date of next meeting and other matters the chair considers to be urgent.**

The chair thanked the clerk for her work over the last year and wished everyone a Merry Christmas. The next meeting will be on Thursday 15<sup>th</sup> January 2026

The meeting was closed at 8:40pm

**Signed:**

**Dated:**