

BROUGHTON PARISH COUNCIL.

Chairman: Cllr P.A. Scouse.

Parish Clerk: Alison McDaid.

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Minutes of the Broughton Parish Council Annual Meeting held at Broughton Chapel Room, 7pm, Thursday 20th November 2025

Councillors Present:

Cllr P. Scouse (Chair)
Cllr R. Shrive
Cllr C. Taylor
Cllr M. Rose
Cllr M. Gray
Cllr B Davies
Cllr Andrew Tempest

Ward Councillors present:

No ward councillors were present

123/25. Apologies.

Cllr Brian Benneyworth
Cllr. H. Bull

124/25. Declarations of Interest.

No declarations were declared

125/25. Minutes to be resolved.

Draft minutes of the Parish Council meetings held on 16th October 2025 and the extraordinary meeting held on 13th November 2025 were circulated. The minutes were approved by members and were authorised for signature by the chair. **RESOLVED.**

BPC - Broughton Parish Council.

NNC - North Northamptonshire Council.

NCALC - Northamptonshire County Association of Local Councils

SID – Speed Indicator Device

126/25. Public right to speak.

None were present

127/25. Reports from NNC ward councillors

No reports were received

Cllr Brian Benneyworth contacted the parish council as a hand grenade was detonated on the Playing fields

128/25. Report from clerk & correspondence

Clerk Report

The clerk wrote to Lorcan Lynch chasing up a previous email in July regarding the legal standing of an erection of a tall fence at 28 Wellingborough Road which maybe compromising the effectiveness and safety of the junction of Baker Avenue. Cllr Benneyworth was cc'd and replied immediately to say Cllr O Hara has been chasing as well.

Lorcan replied 04/11/2025

I visited the site twice most recently on 10th July and again in September. Sorry but I thought it was a height issue. However I see they have encroached directly up to the footpath. I will liaise with my colleagues in Highways and update you once they have got back to me.

The clerk emailed PSCO Adam Goode to ask with assistance with a blue car that is parking on the same junction and making it very difficult for other road users to pass. He will visit the junction of Baker Avenue/Wellingborough Road next time he is in the village and look for the car

The clerk wrote a letter which was left on the campervan parking near a junction on the High Street as it was obstructing the view pulling out of Ivydene Terrace. This has now been moved to a driveway.

NCALC Training opportunity – Responding to Planning applications

Date: 4 December 2025

Time: 19:00–20:30

Location: Online

November correspondence

- Town and Parishes - FAQs about Postal Vote re-applications
- Northants ACRE October update
- PLR monthly update November
- Local Link newsletter - From Cllr Martin Griffiths, Leader of the Council x 2
- North Northamptonshire Community Funding - Grants up to £5K Available

129/25. Report from external meetings

No meetings were attended

130/25. Police & Community matters within village

There was a Knife Amnesty in Broughton on Tue 18 Nov between 15:00 - 16:00

Northamptonshire Police, Fire and Crime Commissioner Consultation

Have your say on police and fire funding Northamptonshire Police, Fire and Crime Commissioner Danielle Stone is asking residents for their views on the council tax precept – the part of your bill that helps fund local policing and fire services. These services rely on a mix of government grants and the precept, which makes up around 18% of a council tax bill.

For 2026/27, proposals suggest an increase of:

- £14 a year for policing.
- £5 a year for fire (for a Band D property).

The Commissioner says these changes are needed to balance budgets and invest in vital services.

Take part in the consultation: [The Northamptonshire Police, Fire and Crime Commissioner Public Consultation: Precept and Public Confidence Survey 2026/2027](#) is open until midday on Monday 5 January 2026.

The clerk was sent some disturbing videos of an incident of ASB which took place outside the Morrison's Daily shop/residential house next door. BPC will now look into requesting a formal revoke of the licence. **Action: Put on agenda next month**

131/25. – Winter light project – report from working group and clerk

Varun Nair from NNC queried the clerk's request for a MPAN number so the clerk referred back to Louis Coleman from NGED

Louis sought advice from the UMC/MPAN specialist in the Leicester office who clarified the following:

- NGED raise the MPAN number, as long as you can provide the details for capacity & the name for the supply.
- NGED **do** provide the MPAN number, however they cannot provide details for the MPAN. This has to be provided by the customer/council.
This includes (but not limited to): the capacity of the equipment, description of the equipment to be connected, name to raise the supply against/postcode & site plan (which was created on site together).

Louis apologised for the confusion. He has spoken with the UMC team and they will be in contact shortly to assist BPC in raising the MPAN.

NGED will still require the date BPC want to complete the works and the capacity required for the service before they can provide the final connection. This is so they are able to provide an accurate offer, where the works can occur within the required timeframes.

Louis will make sure the UMC connections team are informed about this issue & focus on this enquiry asap.

BPC decided the lights will be LED and will be guided by the amount of wattage available.

Action: Clerk to contact NNC for permission.

Cllr Rose contacted a company in Sywell regarding the new LED lights that would eventually be located in the park but they have not got back to him yet so he will seek another. Coloured lights of red, green and blue were agreed.

The Christmas tree lights opposite the bungalows will be switched on Sunday 30th December. The lights will be on a timer between 4pm – 10pm and have been arranged in a way not to cause light pollution to the residents of the bungalows.

132/25. – Village Map project – report from working group

Cllr Bull, Davies and Scouse met via Teams to discuss the brief for the layout of the new map. It was proposed that the map would feature the primary roads in the village with the smaller residential streets as a less prominent single line to avoid clutter and all agreed.

A single QR code on the map to invite people to visit a web-site (to be decided) where there will be more detailed information about Broughton and Little Cransley.

This approach will enable the background information to be gathered and displayed over time.

The map frame will be black and it is proposed to take advice from the graphic designer regarding background colour and other aesthetic aspects of the map particularly with a view

to reducing the impact of sunlight exposure.

A discussion took place as to what the map will feature bearing in mind people have phones and google maps for current buildings, so historical buildings would create more interest. Cllr Rose will put a list of potential important historical buildings together and submit to the working group.

The website was discussed and it was noted that BPC's current one is also clunky so Cllr Davies will approach colleges to see if students could build a website as part of their course work.

133/25. – Traffic calming – Works update

Councillors will meet with NNC Highways tomorrow. It was noted that they have not yet submitted the costs of works so far.

There has been some confusion in Kettering Road since the lines at the side have been added with resident's unsure and parking half on the road and half on the pavement.

Action: Clerk to post on the socials to park as before.

All agreed that hatchings up the middle in Kettering road would help as the road is very wide, to create the illusion of being thinner.

The SID will collect data from both ways on Northampton Road to see if the recent works have made a difference to speeding.

Cllr Gray proposed purchasing another camera for the village and all agreed a smiley face one would be best.

Cllr Scouse will see if she has the spare back plate which could potentially be put on lamppost KB05 under the Section 50 licence. **Action: Clerk to arrange**

134/25. – Broughton Parish Council IT and email Policy in line with Assertion 10 – website compliance

From the 2025/26 AGAR, parish and town councils will be required to complete a new Assertion 10 as part of its Annual Governance Statement. This new requirement goes beyond the previous expectations bundled together under Assertion 3.

The 2025 Practitioners' Guide, issued by the Smaller Authorities Proper Practices Panel (SAPPP) (*formerly JPAG*), sets out the requirements of Assertion 10.

Assertion 10 will not only require councils to use a council-owned domain for email and to operate an accessible website, it also explicitly requires parish and town councils to:

- Comply with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018
- Process personal data lawfully, fairly, and in line with UK GDPR principles
- Recognise their roles as both a Data Controller and a Data Processor

135/25. Development control / Planning Report.

Planning applications

25/01577/TCA

7 Church Street, NN14 1LU
T1 Rowan – fell. T2 Cheery – coppice to knuckles
In progress

Consultation Telecoms Site BYPASS FARM (Ref: CS 11230305)

Planning Decisions

25/01277/3QCOU

LOCATION: Hockley Lodge Farm, NN14 1NT

PROPOSAL: Change of use and associated operational development of three agricultural buildings from an agricultural use to three residential houses

Prior approval required and not granted

25/01102/TPO

LOCATION: 43 Cransley Hill, NN14 1NB

PROPOSAL: TPO Woodland: Oak - remove major deadwood; Row of trees including 1 no. Pine, 2 no. Field Maple, 3no. Beech, 1 no. Sycamore and 1 no. Ash - prune overhanging branches by 3 - 3.5m; Pine - fell due to poor form and obstruction of small Beech

Consent granted

25/00766/HFUL

LOCATION: 16 Carter Avenue, NN14 1LZ

PROPOSAL: Replace conservatory and outbuilding with two storey side and rear extensions.

In progress

NK/2025/0075

LOCATION: Rathmine Lodge, 42 High Street

PROPOSAL: Full. Conversion of existing house into 3 no. dwellings with associated parking

Supported

NK/2025/0047

LOCATION: 37 Church Street

PROPOSAL: Notification of Works to Trees in Conservation Areas: T1-T6 Sycamore - re-pollard to previous points; T7 Holly - crown reduction by approximately 3m

Target decision date: 13/03/2025

No comment

Re-notification of amended plans - NK/2025/0218

LOCATION: 12 Northampton Road, Broughton

PROPOSAL: Full planning permission: 3 no. detached dwellings with shared vehicular access and associated works.

Approved but with pre commencement conditions

136/25. Finance Report - to note expenditure for October

November 2025 statements

Nationwide 125-day saver - £17,817.63

Nationwide 35-day saver - £5,194.28

Community – £23,280.17

Credits to Nationwide 125 day-saver account

Interest		
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Credits to Nationwide 35 day-saver account – 2.80% June 2025.

Interest		
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Credits to Community account

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Payments issued from Community account.

Payee	Method	Amount
Salary - mth 8	Bank transfer	£447.35
HMRC income tax	Bank transfer	£111.60
A McDaid home working £12.00 Travel 27 miles @ 45p per mile £12.15 x 2	Bank transfer	£36.30
Castletree	Bank transfer	£300.00
RBL Poppy wreath	Card payment	£20.00
EE Ltd	Direct Debit	£6.88
Hugo Fox	Direct Debit	£11.99
Hugo Fox	Direct Debit	£20.99

Cllr Shrive authorised last month so Cllr Gray to authorise payments this month.

137/25 Budget and Precept decision

The incremental budget and precept was circulated.

An error was found in the budget so the finance committee will reconvene with the addition of Cllr Tempest. The clerk will take a look and rearrange another meeting and the finance sub committee will resubmit their recommendations in December.

The clerk emailed NCALC and submitted the Expression of Interest form in the CiLCA (Certificate in Local Council Administration) qualification.

The cost for the CiLCA training course is £575+VAT per member learner, £1150+vat per non-member learner payable to Northants CALC.

An additional registration fee of £495 (non-vatable)* is payable to the SLCC.

As BPC is not currently a member of NCALC, the clerk contacted Marie Reilly and asked for the costs if BPC were to subscribe to NCALC. If BPC were to agree to join for the remainder of this year from 1 Dec, the price would be £298.04

The fee for BPC to join NCALC from 1 April 2026, which is based on this year's electorate would be £929.89 but would be subject to change if the electorate figure changes prior to then.

Councillors discussed what they would get for their money and if that would mean they would be invited to NNC meetings with NCALC to discuss their views on future devolution.

Councillors did recognise that lower cost training for the newest councillors would be a potential draw.

138/25. Items for consideration at next meeting

118/25. Date of next meeting and other matters the chair considers to be urgent.

The meeting was closed at 9pm

The next meeting will be on Thursday 18th December 2025

Signed:

Dated:

DRAFT