



## **CANDIDATE CONTACT DETAILS FORM**

**PLEASE COMPLETE THIS FORM SO THAT WE MAY SEND YOU IMPORTANT  
ELECTION INFORMATION AND CONTACT YOU DIRECTLY REGARDING  
ELECTIONS THAT YOU ARE STANDING IN**

Contact Details:		
<b>Full Name:</b>		<b>Mr/Mrs/Miss/ Ms/Dr/Other</b> <i>(Please delete as appropriate)</i>
<b>Email Address:</b>		
<b>Mobile Phone:</b>		
<b>Landline (if any):</b>		

**PRIVACY NOTICE** This notice explains when we collect personal data, what we use it for, who we share it with and your rights.

### **Why we collect this information**

Your contact details such as your telephone number and email address are requested by Electoral Services so that we can contact you more easily in the lead up to an election and inform you of electoral arrangements, but this information is not made public and is strictly for office purposes.

### **Why we collect this information**

When standing for election, Electoral Services are required to collect certain data from you in order to administer the election. For candidates, there is a statutory requirement to collect certain categories of your personal data, such as your full name, address, date of birth, as this information can be used to establish your eligibility to stand for election. This information is provided directly by you, the data subject, when you stand for election.

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**North  
Northamptonshire  
Council**

Electoral Services, North  
Northamptonshire Council,  
Bowling Green Road, Kettering,  
Northants, NN15 7QX

E: [elections@northnorthants.gov.uk](mailto:elections@northnorthants.gov.uk)

T: 0300 126 3000 | DD: 01832 742 076

### **How we use the information you have provided**

It is a statutory requirement that your name and address (where not withheld) be published on prescribed election notices and made available to the public.

### **Who has access to the information about you**

The public has information about you when your details are published on statutory notices online and on public noticeboards at council offices. The Electoral Commission may require lists of candidates and their agents as part of election monitoring processes.

### **Who we may share your information with**

Personal details not published as part of election notices are kept strictly within Electoral Services and stored securely in our electoral management software. On occasions, third parties such as the Police may require us to provide them with personal details about candidates involved in the election process, where law enforcement is required. We may be required to send third parties your name, address and contact details to assist in such processes.

### **How long we store your information**

We only retain your personal details during the election period in which you have been involved and up to twenty-one days after the day of poll. Once the election period has concluded, we remove public notices from our website and noticeboards relating to the election, except the declaration of result.

If you would like to know more information or would like to inform us of a change to your contact details, please contact us using the details above. Our full privacy notice is online at [www.northnorthants.gov.uk/service-privacy-notices](http://www.northnorthants.gov.uk/service-privacy-notices)