

PARISH OF BROUGHTON.

Minutes of the Annual Parish Meeting for the Parish of Broughton, in the County of Northampton, as held at Broughton Village Hall on Wednesday, 21 March 2018.

Present: Parish Cllrs Mrs PA Scouse (in the Chair),
R Baxter, Mrs HJ Bull, Mrs JC Chester, M Rose, R Shrive, Mrs P Wade, Mrs S West.
Clerk to the Parish Council, Mr GA Duthie.
County Cllr Mrs C Smith-Haynes
Borough Cllr J Hakewill
One member of the public

18/1 **APOLOGIES.** Received from Parish Cllr A Parker (away working) and Parish Cllr O Wyeth (away on holiday).

18/2 **MINUTES.** The Minutes of the Annual Parish Meeting held on 15 March 2017, copies having been made available, were approved and consequently signed by the Chair.

18/3 **MATTERS ARISING FROM THE MINUTES.** None were raised.

18/4 **ANNUAL REPORT OF THE PARISH COUNCIL.** The Chair of Broughton Parish Council, Cllr Mrs PA Scouse, reported on the key business and activities of the Council over the preceding year. That report touched upon and updated those present on matters including progress with the proposed Neighbourhood Plan, the project to refresh the High Street recreation ground play area, continued maintenance of the Pocket Park, efforts to secure additional grass cutting in the village, input to the new Green Infrastructure Delivery Plan adopted by the planning authorities, and continued efforts to improve accident reduction measures at the Pytchley cross-roads junction.

18/5 **STATEMENT OF PARISH COUNCIL ACCOUNTS.** A statement of the Parish Council's accounts comprising a copy of the Annual Return for financial year ended 31 March 2017 was submitted and noted after an opportunity for questions was given.

18/6 **ACCOUNTS OF PAROCHIAL CHARITIES.** Statements of account in respect of the Broughton Charities of Bentham and Others for the year to 31 December 2017, and the Broughton Playing Fields and Village Hall Association for the year to 30 April 2017, were submitted and noted after an opportunity for questions was given. In respect of the latter, these were kindly presented by Mr Clive Gresham of the Broughton Playing Fields and Village Hall Association who attended for this purpose and to give an update on development plans for the village hall.

18/7 **REPORTS OF COUNTY/DISTRICT COUNCILLORS.** County Cllr Mrs Smith-Haynes and Borough Cllr Hakewill were available for parishioners' questions but gave very brief presentations to avoid repetition given all those present had been present for the customary reports presented to the parish council at the preceding meeting and throughout the year. Both confirmed they would continue to support the parish council in its various initiatives.

A question was dealt with from Parish Cllr Baxter concerning footway sweeping and whether resources allowed more attention to this.

18/8 **REPORTS OF LOCAL ORGANISATIONS.** None additional to the accounts referred to above were submitted.

18/9 **PROPOSED RESOLUTIONS SUBMITTED BY LOCAL ELECTORS.** None were submitted for consideration.

18/10 **LOCAL INITIATIVES.** None were discussed at this meeting.

18/11 **MATTERS OF GENERAL INTEREST ADMITTED BY THE CHAIR.** In response to a suggestion from Parish Cllr Mrs Bull, it was agreed that future agendas for this annual meeting should include a standing item to monitor local development outcomes against Neighbourhood Plan expectations (assuming the same was in place and adopted by the next meeting, which now seemed likely).

There being no further business, the Chair thanked all present for their contributions, and the meeting was closed at approximately 8:27pm.

Signed:.....

Chairman

Date: 20 March 2019
(date of next meeting)

Section 2 – Accounting statements 2016/17 for

Enter name of smaller authority here:

BROUGHTON PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2016 £	31 March 2017 £	
Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.			
1. Balances brought forward	14226	19494	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	13000	13000	Total amount of precept (or for IDBs, rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	514	1978	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	4859	5087	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and employment expenses.
5. (-) Loan interest/capital repayments	NIL	7076	Total expenditure or payments of capital and interest made during the year on the smaller authority's borrowings (if any).
6. (-) All other payments	3387	5092	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	19494	23293	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6)
8. Total value of cash and short term investments	19494	23293	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	1650	1650	This cell shows the value of all the property the authority owns. It is made up of its fixed assets and long-term investments.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions.
		✓	

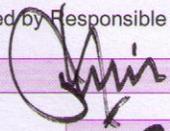
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5092

I certify that for the year ended 31 March 2017 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer:



SIGNATURE

Date

21 June 2017

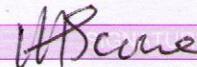
I confirm that these accounting statements were approved by this smaller authority on:

21 June 2017

and recorded as minute reference:

17/7636

Signed by Chair at meeting where approval is given:



INDEPENDENT EXAMINER'S UNQUALIFIED REPORT

Independent examiner's report to the Trustees of Broughton Playing Fields & Village Hall Association

I report on the accounts of the Trust for the year ended 30th April 2017, which are attached.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that a full audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Tino La Torre

Relevant professional body: Institute of Business Consultants

Address: 2a Cox's Lane, Broughton, Kettering, Northants NN14 1NA

Date: 20 May 2017

THE BROUGHTON CHARITIES OF BENTHAM AND OTHERS

Receipts and Payments Account for the year ended 31 December 2017

RECEIPTS

Commencing Bank Balances at 1.1.17	£		
Barclays Premium Account		3,750.18	
Barclays Community Account		1,279.78	
Market Harborough BS Account		17,923.50	
Transfer from CIH to MH BS		800.00	
Bank Interest received			
Barclays Premium Account		-	
Barclays Community Account		-	
Market Harborough Building Soc		82.42	
Investment Income			
Broughton Charities	1,490.12		
Town Land	3.00		
Kinsman	0.55		
Poors Land	18.36		
James Douglas	107.20		
E. Hunt		74.66	1,693.89
Rent from Charity Land (approx. 10 acres)		795.00	
		<hr/>	
		£26,324.77	

PAYMENTS

Christmas Distribution	1,380.00
Berrys Management fee	79.50
Environmental Agency	14.34
VAT	15.90
Closing Bank Balances at 31.12.17	
Barclays Premium Account	3,244.07
Barclays Community Account	1,965.04
Market Harborough BS	18,805.92
Cash in Hand	820.00
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	£26,324.77

