

# Broughton Parish Council



**Clerk to the Parish Council: Alison McDaid**  
**Clerk@broughtonparishcouncil.gov.uk**  
**07379 132 788**

7<sup>th</sup> May 2025

Dear Sir/Madam

A meeting of Broughton Parish Council will be held in the Broughton Chapel Room on **Thursday 15<sup>th</sup> May 2025 at 7:00pm** for the purpose of transacting the undermentioned business.

**This being the annual meeting of the Parish Council, business to be preceded by the election of Chair and vice-Chair for the ensuing year.**

Yours faithfully

*Alison McDaid*

Clerk to the Parish Council.

## AGENDA

- 19/25 Apologies
- 20/25 Election of Chair and Vice Chair for ensuing year
- 21/25 To sign Declarations of Acceptance of Office and Register of Interests forms
- 22/25 Declarations of Interest
- 23/25 Minutes of the meeting of Broughton Parish Council held on 17<sup>th</sup> April 2025, to be approved and signed by the Chair
- 24/25 Public right to speak – (maximum of five minutes)
- 25/25 Newly elected NNC ward councillors
- 26/25 Report from the clerk & correspondence
- 27/25 Councillor vacancies and co-option
- 28/25 Appointments to outside bodies and committees
- 29/25 Review of policies – Constitution, Data Protection, Equality & Diversity, Safeguarding, Scheme of Delegation, Social Media and Financial Regulations.
- 30/25 Insurance Renewal
- 31/25 Housing Needs Survey results
- 32/25 Winter lights project – report from working group
- 33/25 Village Map project – report from working group
- 34/25 Development control:
  - (a) Planning applications for consideration
  - (b) Planning Decisions
- 35/25 Finance report – to note expenditure for May
- 36/25 Annual Governance & Accountability Return (AGAR) Internal Audit results and signing off certificate of exception
- 37/25 Items for consideration at next meeting
- 38/25 Date of next meeting – Wednesday 19th June 2025
- 39/25 Any other matters that Chair considers to be urgent

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